

Malmesbury Town Council

Minutes of the **Planning & Environment Committee Meeting**
Held in Malmesbury Town Hall on 24th September 2024 at 7.00 p.m.

Present: Cllrs: J Slade (Chair), R Sanderson (Vice Chair), P Exton, I Wallis, K Drake,
R P Jones

Also present: Lisa Dent (Dep Town Clerk)

PE/24/147 To receive Declarations of Interest in accordance with the Council's Code of Conduct.
None received.

PE/24/148 To receive apologies for absence.
Cllr L Crawford-Price

PE/24/149 Public questions time on respect of items included in this Agenda.
None.

Cllr R P Jones joined the meeting 7.04 p.m.

PE/24/150 To approve minutes of meeting held on the 3rd September 2024
The minutes were adopted and signed as a correct record subject to the following addition:- PE/24/141 to include Market Cross bin to be relocated away from the historic structure, location to be agreed.

PE/24/151 To receive and note the income and expenditure report
The report was noted by the committee.

PE/24/152 To agree any comment into the Gypsies and Traveller's Consultation
It was agreed to comment:- Malmesbury Town Council's planning and environment committee welcomes the consultation and values this work undertaken by Wiltshire Council and would welcome any specific updates relevant to our area.

PE/24/153 Highways Improvement requests
The following was agreed:-
Foxley Road – to request the exact location the resident is referring to.
Crabtree Close parking – to submit to LHFIFG for their consideration.
On street parking outside Malmesbury Abbey – to submit to LHFIFG for their consideration.

PE/24/154 To consider entering into a funding agreement with Wiltshire Council for the suspension of car park charging commencing 01 October 2024 to 30 September 2025 : first two hours of a stay at Station Road and free parking on bank holidays to Station Road and Cross Hayes at a cost of £11,676.55 (Bank Holidays £1207.75, Station Road £10468.80).

It was agreed that Planning and Environment Committee accept the charges of £11,676.55 (a 23% increase on last year)

To request that we receive the data/figures for car parking uptake on a regular basis throughout the year e.g. monthly or quarterly.

Also, to also request we receive notification of any annual price increase to the parking agreement as soon as practicable to assist with budgeting.

Deputy Town Clerk will request an invoice for these charges and request that the contract is drafted for our acceptance.

PE/24/155 To consider planning applications received since the last meeting

WC Ref: PL/2024/07773 - Matchbox Cottage, 28 Gloucester St, Malmesbury, SN16 0AA

No objection

WC Ref: PL/2024/03087 - 59 Sillars Green, Malmesbury, SN16 0FA

It was resolved to Object and we align with Wiltshire Council Highways concerns regarding the reduced visibility splay.

WC Ref: PL/2024/07993 - 9 Burnham Road, Malmesbury, Wilts, SN16 0BQ

No objection

WC Ref: PL/2024/03087 - 59 Sillars Green, Malmesbury, SN16 0FA

No objection

WC Ref: PL/2024/07083 - Bath House, 40 Horsefair, Malmesbury, SN16 0AP

No objection

WC Ref: PL/2024/07947 - Listed building consent to above application

No objection

WC Ref: PL/2024/07494 - 32 West Street, Malmesbury, Wilts, SN16 0AR

No objection

WC Ref: PL/2024/08016 - 9 Crab Tree Close, Malmesbury, SN16 0AF

No objection

WC Ref: PL/2024/07940 - 8 High Street, Malmesbury, SN16 9AU

No objection

PE/24/156 Update on standing items

1. War Memorial and junction

It was agreed Dep Town Clerk to request how this junction can be surveyed for safety improvements to the spatial layout through LHF IG and it was noted this could involve works to safeguard the War Memorial structure.

2. Abbey Mill Bridge

It was agreed to request if Bridges Dept at Wiltshire Council are planning to return to complete the boarding up of open areas of the structure.

3. Market Cross

Scheduled Monument works permission has been applied for (to Historic England) for the first phase of works) and Dep Town Clerk will liaise with Minerva stone masons re their availability.

4. Wheeler Way

No further update received, we are awaiting a response from Victoria Purton (Rural Surveyor, Wilts Council) re how these works are best progressed.

5. Accessibility survey

Survey closes 30th September, update at next meeting.

6. Bins and recycling

Cloister Garden events bin has been ordered and received.

Dep Town Clerk has been in contact with three local councils in proximity to Malmesbury which undertake split recycling (general litter and recyclables) as to how they go about this. Dep Town Clerk has advised various waste contractors contacted would not accept unsorted, bagged recyclables. Cllr Exton has a company in mind which may be able to assist and will forward to the details to Dep Town Clerk.

Meeting was closed at 8.23 p.m.